

**ASHTABULA COUNTY COURT OF COMMON PLEAS**

PROBATE DIVISION

25 West Jefferson St. Jefferson, OH 44047

**Fee Schedule – Revised 1/20/2025****Adoptions**

Adult Adoption	\$100.00
Application for Approval of Placement	\$200.00
Petition for Adoption of a Minor - Agency, with home study	\$200.00
Petition for Adoption of a Minor - Private or Stepparent	\$400.00
Petition Requesting Order of Foreign Birth Record	\$50.00
Petition to Release Information	\$75.00

**Estates**

Amended Inventory	\$55.00
Application for ancillary administration	\$175.00
Application for Release of Medical Records	\$150.00
Application to approve settlement for wrongful death	\$125.00
Application to Relieve Estate	\$150.00
Appointment of Commissioner for Safe Deposit Box	\$50.00
Certificate of transfer with will	\$70.00
Certificate of transfer without will	\$40.00
Claim against estate	\$50.00
Fiduciary's account	\$55.00
Full Estate, with or without a will	\$255.00
Motion to re-open estate	\$75.00
Newly discovered assets	\$55.00
Probate will only	\$45.00
Successor executor	\$65.00
Summary Release of Administration	\$85.00

**Guardianships / Conservatorships**

Application for appointment of conservator	\$100.00
Conservator's account	\$55.00
Guardian's account	\$55.00
Guardianship with indigent application	\$285.00
Incompetent guardianship	\$420.00
Incompetent guardianship – emergency	\$75.00
Incompetent guardianship – successor	\$335.00
Minor guardianship – 3 <sup>rd</sup> party, investigation required	\$400.00
Minor guardianship – emergency	\$75.00
Minor guardianship – parents	\$140.00
Minor's guardian account	\$55.00

Filing Fees - Cash, Money Order, Debit Card, and Credit Cards are acceptable payments.  
 NO personal checks. (Attorney, Title, or Trust Company Checks acceptable)

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**Fee Schedule – Revised 1/20/2025****Marriage License**

Application for Marriage License	\$50.00
Application for correction of birth record	\$50.00
Application for correction of marriage license, clerical error	\$45.00
Certified Copy of Newly Issued Marriage License	\$5.00
Marriage record – fee includes search & certified copy	\$10.00

**Minor Settlement**

Application to settle a minor's claim	\$125.00
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**Name Change**

Application for Change of Name	\$115.00
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**Trusts**

Application for appointment of testamentary trustee	\$100.00
Trustee's account	\$55.00

**Other Fees**

Application for citation to Next of Kin	\$50.00
Application for correction of marriage license, requiring hearing	\$125.00
Application for disinterment	\$75.00
Application for sale of structured settlement	\$100.00
Certified copies – fee includes search & certified copy	\$10/instrument
Certified Mail service (per recipient)	\$15.00
Citation Fee	\$25.00
Civil Complaint, all actions – plus \$15 for each certified mail service	\$125.00
Clerk-assisted document search	\$10.00
Copies	\$.25/page
Deposit of will	\$50.00
Estate File Copies – fee includes search & copy	\$10 + .25/page
Exemplified copies	\$70.00
Miscellaneous Motion	\$25.00
Motion to show cause	\$75.00
Notice of appeal	\$75.00
Registration of birth	\$50.00
Transfer of jurisdiction	\$75.00

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