

SUSAN J. WILLIAMS, MAGISTRATE

ASHTABULA COUNTY COURT OF COMMON PLEAS

25 West Jefferson Street

Jefferson, Ohio 44047

(440) 576-3698

Marianne Sezon

Judge

Thomas E. Harris

Judge

Gary L. Yost

Judge

Albert S. Campese

Judge

PUBLIC NOTICE

Effective immediately, in response to the Coronavirus (COVID-19) pandemic, all Child Support hearings before Magistrate Susan Williams will be conducted by phone. **No one will be admitted into the courtroom at this time.** This includes parties, attorneys, and Ashtabula County Child Support Enforcement Agency representatives.

To appear for your hearing, please call (440)576-5641 on the date and time of your hearing. There may be multiple hearings scheduled for the same time, so please call the Hearing Room every 10 minutes until the Magistrate is able to answer your call.

If you have documentation/evidence that you are planning to submit for your hearing, you may do so in any one of the following ways:

- **FAX** your documentation to the Child Support Magistrate's Secretary at **(440)576-2018** prior to your hearing date.
- **EMAIL** your documentation to the Child Support Magistrate's Secretary at **SLHackathorn@ashtabulacounty.us** prior to your hearing date.
- **MAIL** your documentation to: **Magistrate Susan Williams, Ashtabula County Courthouse, 25 West Jefferson Street, Room 200, Jefferson, OH 44047** at least 1 week prior to your hearing date.

Thank you for your understanding