

# Ashtabula County Court of Common Pleas Probate/Juvenile Division

Albert S. Campese  
*Judge*

Andrew J. Misiak  
*Court Administrator*



Brooke F. Kocab  
Elizabeth A. Tekavec  
*Juvenile Division Magistrates*

Richard L. Dana  
*Probate Division Magistrate*

## Court Copy Fee Schedule Effective 7/1/19

Marriage Record – Fee includes Search & Certified Copy	\$10
Copies	\$.25/page
Certified Copies – Fee includes Search & Certified Copy	\$10/instrument
Estate File Copies – Fee includes Search & Copy	\$10 +.25/page
Clerk-Assisted Document Search	\$10
Exemplified Copies	\$70

### Policy Changes

- Title companies and attorneys will be required to log copies and pay the court monthly.
- Copy requests of complete case files will require a written request and upfront payment of the search fee and copy cost.
- All clerk-assisted search requests require a written request and paid fee of \$10 per case/estate, regardless of disposition. Copies resulting from a search request incur a charge of \$.25/page, in addition to the search fee.
- Due to the nature of some cases in the Probate Court Records Room, public access to this space is no longer permitted. Files from this room must be requested from the clerks and signed out. There is no charge for file requests.

**Probate Division**  
25 West Jefferson Street  
Jefferson, Ohio 44047  
440-576-3451  
Fax: 440-576-3633

**Juvenile Division**  
4717 Main Ave  
Ashtabula, Ohio 44004  
440-994-6000  
Fax: 440-994-6020

**Resource Center**  
4717 Main Ave Basement  
Ashtabula, Ohio 44004  
440-994-6044  
Fax: 440-994-6040