

**APRIL MARIOTTI
ASHTABULA COUNTY CLERK OF COURTS
25 WEST JEFFERSON STREET
JEFFERSON, OHIO 44047-1092**

POLICY RE PUBLICATION NOTICES

It has come to our attention that printer fees are sometimes not being paid because of failure to pay court costs. Therefore, it has become necessary for us to change our policy. Effective immediately, the Attorney, after filing his/her Affidavit for service by publication listing last know address, will then submit the legal notice to an appropriate newspaper of his/her choice. The payment of all legal notices will be the responsibility of the Attorney. The newspaper has informed us that if the legal notices are brought to their office, they can inform you of your costs of the legal notice at that time. You may pay for your legal notice before it is printed or whatever is worked out with the newspaper of your choice. The proof of publication may go to the Attorney and also to the Court. If the newspaper will only send to one person, it will be the Attorney's responsibility to get the proof of publication to the Court so that it may be docketed. The names and addresses of our local newspapers are as follows:

Star Beacon
4626 Park Ave.
Ashtabula, Ohio 44004

440-998-2323

The Gazette
46 W. Jefferson St.
Jefferson, Ohio 44047

440-576-9115

The following form will be used when using service by publication: Please fill out the Affidavit below, and return to the Court.

AFFIDAVIT

Newspaper to be printed in:

Affidavit for service by publication filed on:

Name of Attorney handling Legal Notice:

Date:

Case No.

Caption of Case:

vs