

# Ashtabula County Court of Common Pleas Probate/Juvenile Division

Albert S. Camplese  
Judge

Andrew J. Misiak  
Court Administrator



Brooke F. Kocab  
Elizabeth A. Tekavec  
Juvenile Division Magistrates

Philip D. Gerken  
Probate Division Magistrate

### CASE SEARCH REQUEST

**This form is intended to be used for estate or other Probate case searches. Please provide as much pertinent information as possible.**

Payment for search and copies must be furnished before requests are fulfilled.

**INSTRUCTIONS:** Submit completed form with required fee and a self-addressed, stamped envelope to:

<b>Ashtabula County Court of Common Pleas</b> Probate Division 25 W. Jefferson St. Jefferson, OH 44047 440-576-3453	<b>PLEASE NOTE:</b> \$10 processing fee applies regardless of disposition.  <b>Accepted payment methods:</b> Cash, Money Order, Check
---	---

Case Number	Decedent/Plaintiff/Party Name	Date of Death or Filing	Copies Requested?	Search Fee
				\$10
				\$10
				\$10
				\$10
				\$10
<b>Total Due (Office Use Only)</b>				

### APPLICANT INFORMATION

Name	
Address	
City, ST, Zip	
Email	
Phone Number	
Total Fees Sent	

**For Office Use Only:**

Date Rec'd: \_\_\_\_\_ Date Sent: \_\_\_\_\_ Receipt No: \_\_\_\_\_ Clerk: \_\_\_\_\_

**Probate Division**  
 25 West Jefferson Street  
 Jefferson, Ohio 44047  
 440-576-3451  
 Fax: 440-576-3633

**Juvenile Division**  
 3816 Donahoe Drive  
 Ashtabula, Ohio 44004  
 440-994-6000  
 Fax: 440-994-6020

**Resource Center**  
 4717 Main Ave Basement  
 Ashtabula, Ohio 44004  
 440-994-6044  
 Fax: 440-994-6040

Please send all Resource Center mail to 3816 Donahoe Drive, Ashtabula, OH 44004