

IN THE ASHTABULA COUNTY COURTS
WESTERN DIVISION - GENEVA, OHIO

_____)	CASE NO: _____
PLAINTIFF(S))	
)	JUDGE CASEY P. O'BRIEN
VS)	
)	PRAECIPE FOR SERVICE
_____)	
DEFENDANT(S))	

Party to serve:

Name: _____

Address: _____

City, State, Zip: _____

Please serve the following document(s) _____
to the described party above in the following manner:

Type of Service

- ☐ Certified mail
- ☐ Regular mail with Certificate of Mailing
- ☐ Personal and/or Residential Service by Sheriff

Filing Fee

\$10.00

\$3.00

\$30.00 (deposit that will be applied once service has
been processed, any balance will be returned, any over
\$30.00 will be billed.

Respectfully Submitted

Signature of filing party

Address: _____

Phone: _____