

**CLERK OF THE COURT OF COMMON PLEAS
ASHTABULA COUNTY, OHIO**

Court Ordered Title Packet for a Single Motor Vehicle

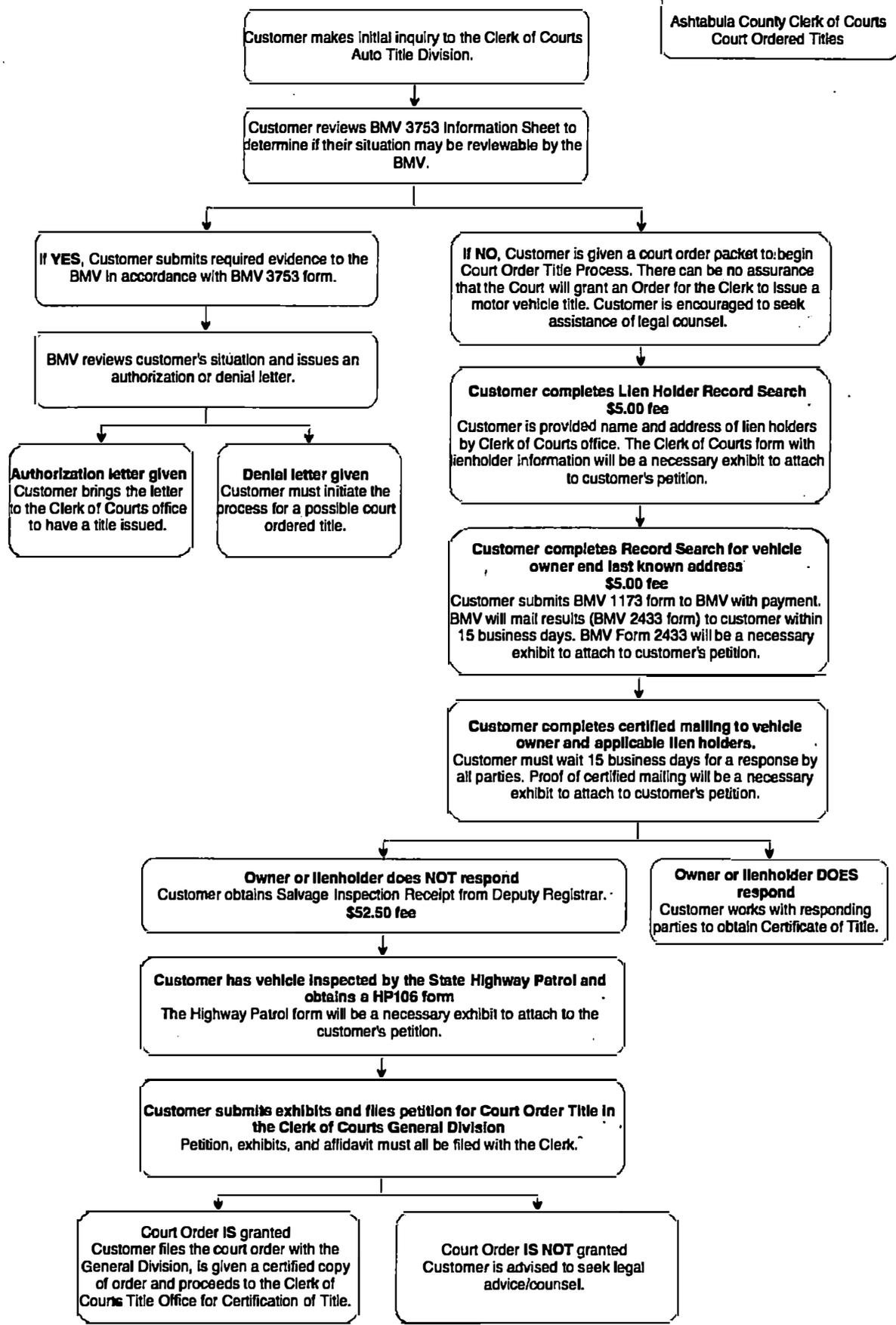
This guide for obtaining a court ordered title has been compiled for purposes of example only. It is intended to provide a summary as we are not authorized to provide legal advice to petitioners.

This packet includes the following documents:

- Instructions to Customers Seeking an Order by the Ashtabula County Common Pleas Court Directing the Clerk of Courts Auto Title Division to issue a Certificate of Title for a Motor Vehicle (Ohio Revised Code §4505.10, §4505.101, §4505.102, or §1923.12)
- Ohio State Highway Patrol Inspection Request Form and station locations
- Petition for Court Order Directing the Clerk of Courts to Issue Certificate of Title for a Motor Vehicle and Affidavit in Support of Petition for Court Order Directing the Clerk of this Court to Issue Certificate of Title for a Motor Vehicle (Ohio Revised Code §4505.10)
- Judgment Entry Granting Petition for Court Order Directing the Clerk of this Court to Issue a Certificate of Title for the Motor Vehicle Described Herein (Ohio Revised Code §4505.10)
- BMV Form 1173- OBMV Record Request
- BMV Form 3774 – Application for Certificate of Title to a Motor Vehicle (Ohio Revised Code §4505.06)
- BMV Form 4202 – Unclaimed Motor Vehicle Affidavit (Ohio Revised Code §4505.101)
- BMV Form 3809 – Pawnbroker Affidavit (Ohio Revised Code 4505.102)
- Motion and Precipe for Writ of Execution on Abandoned Manufactured Home (Ohio Revised Code § 1923.12, §1923.13(B))

PLEASE RECOGNIZE THAT THE USE OF THESE FORMS DOES NOT PROVIDE ASSURANCE THAT A COURT ORDER DIRECTING ISSUANCE OF A MOTOR VEHICLE CERTIFICATE OF TITLE WILL BE GRANTED. THE DECISION RESTS WITH THE COURT AND IS BASED UPON THE SUFFICIENCY OF THE EVIDENCE YOU PRESENT TO ESTABLISH YOUR CLAIM THAT YOU ARE ENTITLED TO POSSESSION AND OWNERSHIP OF THE SUBJECT MOTOR VEHICLE(S).

Ashtabula County Clerk of Courts
Court Ordered Titles



**CLERK OF THE COURT OF COMMON PLEAS
ASHTABULA COUNTY, OHIO**

Instructions to Customers Seeking an Order by the Ashtabula County Common Pleas Court Directing the Clerk of Courts Auto Title Department to issue a Certificate of Title for a Motor Vehicle

Indicate which situation applies: (choose only one)

_____ the original certificate of title issued by the State of Ohio or any other state has been lost, destroyed or stolen and a duplicate of that certificate as provided by Section 4505.12 of the Ohio Revised Code is not available from the Clerk or BMV due to a lack of historical title records. Use forms for §4505.10 marked as "A."

_____ I have purchased a vehicle but the previous owner has failed, refused or otherwise been unable to furnish you with a properly assigned certificate of title. Use forms for §4505.10 marked as "A."

_____ I have been given a vehicle or it has been left in my possession and ownership, but the previous owner has failed, refused or otherwise been unable to complete the transaction by supplying required documents. Use forms for §4505.10 marked as "A."

_____ I am the owner of a repair garage or vehicle storage facility who is in possession of a vehicle valued at \$3,500.00 or more after deduction of repair and storage fees, which vehicle has remained unclaimed by the owner more than fifteen days after notice to reclaim the vehicle. Use forms for §4505.10 marked as "A."

_____ I am owner of a repair garage or storage facility in possession of a vehicle valued at less than \$3,500.00 after deduction of repair and storage fees, which vehicle has remained unclaimed by the owner more than fifteen days after notice to reclaim the vehicle. Use form for §4505.101 marked as "B."

_____ I am a pawnbroker seeking forfeiture and title to a motor vehicle that has not been redeemed by the owner after expiration or breach of the loan secured by that motor vehicle. Use form for §4505.102 marked as "C."

_____ I am the operator of a manufactured home park attempting to remove a tenant's manufactured home from the home park property. Use form for §1923.12 marked as "D."

Step	Where To Go	What Is Needed
<p>Step One: Lien Holder Record Search-<i>Visit a Clerk of Courts Title office to obtain a court order packet and request a lien holder record search.</i></p>	<p>Ashtabula County Clerk of Courts Title Office 2 West Walnut Street Jefferson Ohio 44047</p>	<ul style="list-style-type: none"> •Fee: A \$5.00 record search fee will apply for each title record search. •Please make checks payable to: <i>Ashtabula County Clerk of Courts.</i> •Inquire applicable lien holder information for the vehicle being petitioned at of our Ashtabula County title office. •Please retain denial notice due to insufficient evidence letter from the Clerk of Courts office to file with your petition as a necessary exhibit.
<p>Step Two: Vehicle Owner Record Search</p>	<p>BMV Deputy Registrar's Office Visit www.bmv.ohio.gov for a list of locations.</p>	<ul style="list-style-type: none"> •Fee: A \$5 record search fee will apply for each title record search. •Complete BMV 1173 form and check the box "last known address" for the vehicle owner and submit the form to the BMV using the instructions provided on the form. The BMV will mail a BMV 2433 form to you containing the results of the record search. •BMV 1173 forms are also available online at www.bmv.ohio.gov or by calling 614-752-7671. •Please allow at least 15 business days for processing. •Please retain BMV 2433 form to file with your petition/affidavit to the Court as a necessary exhibit.
<p>Step Three: Certified Mail Notifications-<i>Mail a certified letter to current owner and lien holder apprising them of your intention to petition the court for a certificate of title.</i></p>	<p>Visit www.usps.gov for information about the U.S. Post Office.</p>	<ul style="list-style-type: none"> •Mail a certified letter to the vehicle owner(s) and lien holder(s) using information provided by the BMV and Clerk of Courts office notifying them of your intention to petition the Court for a certificate of title. •Please retain copies of the letters mailed, the returned certified mail receipts, and any responses, to file with your petition as a necessary exhibit. •Please allow 15 days from the date of mailing for appropriate parties to respond back to you.
<p>Step Four: Obtain Ohio State Highway Patrol (OSHP) Inspection Receipt</p>	<p>License Bureau Visit www.bmv.ohio.gov for a list of BMV locations.</p>	<ul style="list-style-type: none"> •Fee: \$52.50 •Visit any Ashtabula County License Bureau office to purchase an OSHP Inspection Receipt (OSHP 106 form).

Step Five: Schedule your OSHP Inspection

Ohio State Highway Patrol

•Retain the OSHP 106 form you are provided to submit with your petition/affidavit to the Court.

Step Six: File your petition/affidavit and Judgment Entry with the Ashtabula County Court of Common Pleas

Ashtabula County Clerk of Courts Legal Department
25 West Jefferson Street
Jefferson Ohio 44047

•Fee: \$30 (After approval or denial, court costs will be figured and applied from the deposit money and any overage will be returned to you). •A miscellaneous civil case will be opened when you submit an original and two copies of the following: a notarized petition/affidavit (included in packet); unsigned Judgment Entry (complete one per vehicle, included in packet); copies of any certified mail notifications and receipts; BMV 2433 form; OSHP 106 form; All relevant documentation (i.e. proof of attempt to contact owner of record, copies of past insurance and/or motor vehicle registration, copies of checks or receipts to show payment made for motor vehicle, and any other documents to support ownership) needs to be attached to the petition/affidavit at the time of filing.

Step Seven: Appear before a Common Pleas Court Judge

Common Pleas Court

•After you file the petition and supporting evidence an oral hearing will be set for the Judge to consider your documents. If your petition is granted, the Judge will sign the Judgment Entry and direct you to the Clerk of Courts Legal Department.

Step Eight: File your Judgment Entry in the Clerk of Courts office

Clerk of Courts Legal Department

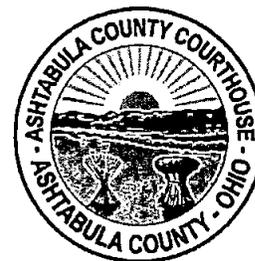
•Once filed, you will be given a certified copy of the Judgment Entry to present to the title office for your certificate of title.

Step Nine: Return to the Clerk of Courts Title Office to make an application for certificate of title

Ashtabula County Clerk of Courts Title Office
2 West Walnut Street
Jefferson, OH 44047

•Fee: Title fees and applicable sales tax apply.
•Please bring certified copy of the Judgment Entry and a valid photo identification card to the Title Office to apply for a certificate of title.

CLERK OF COURTS
ASHTABULA COUNTY COMMON PLEAS
25 WEST JEFFERSON STREET
JEFFERSON, OHIO 44047



Legal

Phone: (440) 576-3637

Fax: (440) 576-2819

Auto Title

Phone: (440) 576-3640

Fax: (440) 576-2359

Ohio State Highway Patrol Inspection Request

To: The Ohio State Highway Patrol Inspection Station

From: Ashtabula County Clerk of Courts

Date: _____

Customer: _____

VIN: _____

The above named customer has requested a certificate of title through the State of Ohio. The customer does not have the proper documentation or evidence for us to issue a title. Therefore, this customer must apply to the Ashtabula County Court of Common Pleas for a court order to obtain a vehicle title.

You are hereby requested to complete a physical inspection of the subject vehicle upon presentation of the receipt/proof of payment of the inspection fee.

If you have questions, please contact the Title office at (440) 576-3640

Deputy Clerk printed name

Deputy Clerk signature

OHIO STATE HIGHWAY PATROL INSPECTION STATIONS
UNDER THE DIRECTION OF THE DEPARTMENT OF SAFETY
DIRECTOR, THOMAS J. STICKRATH

DISTRICT & CITY	ADDRESS	TELEPHONE
Findlay	8210 County Rd.140, Suite D	419-423-2957
Bucyrus	1653 Marion Rd.	419-563-0272
Southington	3424 US RT. 422	330-898-2894
Columbus	1583 Alum Creek Dr.	614-644-1667
New Concord	95 Wildflower Dr.	740-826-1030
Westchester	9971 Cincinnati-Dayton Rd.	513-777-5547
Jackson	25 McCarty Lane	740-286-3457
Brook Park	5225 West 140 th St.	216-265-1677

**IN THE COURT OF COMMON PLEAS
ASHTABULA COUNTY, OHIO**

Case No. _____

Judge _____

IN THE MATTER OF A CERTIFICATE OF
TITLE FOR A MOTOR VEHICLE (§4505.10):

(Petitioner's Full Name)

(Petitioner's Address)

Petition for Court Order Directing the Clerk of Courts to Issue Certificate of Title for a Motor Vehicle and Affidavit in Support of Petition for Court Order Directing the Clerk of this Court to Issue Certificate of Title for a Motor Vehicle (Section 4505.10, O.R.C.)

PETITION

The undersigned a resident of Ashtabula County, Ohio, petitions this Court for an Order directing the Ashtabula County Clerk of Courts Auto Title Department to issue, pursuant to Section 4505.10 of the Ohio Revised Code, a motor vehicle certificate of title in petitioner's name as true and lawful owner of the motor vehicle fully described as follows:

Make: _____ Model: _____

Year: _____ Color: _____ VIN #: _____

In support of this petition, the Court will find attached and incorporated herein petitioner's affidavit setting forth the circumstances under which petitioner came into possession of the subject motor vehicle; the facts that support issuance of a motor vehicle certificate of title in petitioner's name; and documents and other evidence that show petitioner's compliance with the requirements of Ohio Revised Code §4505.10 and otherwise support petitioner's claim of entitlement to ownership of the described vehicle.

AFFIDAVIT

I, _____, having been duly cautioned and sworn, state the following
(Petitioner's Full Name)

to be true to the best of my personal knowledge and belief:

1. I am petitioning this Court to order the Ashtabula County Clerk of Courts Auto Title Department to issue in my name a certificate of title for the motor vehicle fully described in my petition and now in my possession and under my control.
2. The described motor vehicle is not an "abandoned junk motor vehicle" as defined in §4513.63 of the Ohio Revised Code and subject to the procedures set forth in that statute.

A

§4505.10

3. I am not the owner of a repair garage or a place of vehicle storage required to follow the procedures set forth in Section 4505.101 of the Ohio Revised Code if the value of the subject vehicle is less than \$3,500.00.

4. I am not a pawnbroker required to follow the procedures set forth in Section 4505.102 of the Ohio Revised Code.

5. I am not the operator of a manufactured home park required to follow the procedures set forth in Chapters 1923 and 3733 of the Ohio Revised Code.

6. I applied to the Ashtabula County Clerk of Courts Auto Title Department for a certificate of title, but issuance was refused because I was unable to produce the documentation required by Section 4505.10 of the Ohio Revised Code for the Clerk to issue the certificate, to wit: a.) prior certificate of title; b.) manufacturer's or importer's certificate; or c.) a copy of the journal entry, court order or other instrument upon which my claim of possession and ownership is founded.

7. The circumstances by which I came into possession of the described motor vehicle were as follows:
State how the motor vehicle was obtained: _____

If purchased, the motor vehicle was sold by: _____

Date of the transaction: _____ Purchase price: _____

**Attach a copy of your receipt, cancelled check, or bill of sale of other documentation of the transaction.*

If the seller failed or refused to give you the prior certificate of title or the motor vehicle was otherwise abandoned by the previous owner to your possession, state what steps you have taken to obtain the prior certificate of title from the owner:

**Attach copies of the correspondence to the prior owner along with certified mail receipts to show that you have tried to contact the previous owner to ask for the title or other required documentation.*

**Attach any other documentation that you believe supports your request to be declared true and lawful owner of the subject motor vehicle.*

8. After the Clerk of Courts Auto Title Department found my evidence of title insufficient and refused to issue a Certificate of Title in my name to the described motor vehicle; I applied, as provided in Section 4505.10(A) of the Ohio Revised Code, directly to the Registrar of the Bureau of Motor Vehicles, Ohio Department of Public Safety, for the Registrar to authorize the Clerk of Courts to issue a certificate of title.

9. The Registrar of the Bureau of Motor Vehicle did not find the evidence I presented to be sufficient for the purpose of issuing a letter of authority to the Clerk of Courts Auto Title Department as indicated in the refusal letter issued instead by the Registrar. A copy of the refusal letter is attached hereto as documentation that I am entitled to file my petition in accordance with the provisions of Section 4505.10(A) of the Ohio Revised Code. *Attach a copy of refusal letter from Bureau of Motor Vehicles.*

10. I have asked the Ashtabula County Clerk of Courts Auto Title Department or the Bureau of Motor

Vehicles to complete a record search of the motor vehicle identification number set forth in my

A

§4505.10

Petition, and have attached a copy of the results of the search to this affidavit as an exhibit. I am unaware of any lien on the motor vehicle for which I am seeking a certificate of title other than as listed in the attached report from the Ashtabula County Clerk of Courts or Bureau of Motor Vehicles.

Attach a copy of the results of the search.

11. I have asked the Bureau of Motor Vehicles, Ohio Department of Public Safety, to complete a record search of the motor vehicle identification number noted in my petition to determine if the motor vehicle for which I am seeking a certificate of title has been reported stolen, and have attached a copy of the results of the search to this affidavit as an exhibit. I do not know, nor do I have reason to believe, that the motor vehicle for which I am seeking a certificate of title has been stolen [Section 4505.19(A) of the Ohio Revised Code]. *Attach a copy of the results of the search.*

12. In furnishing this affidavit, I acknowledge my understanding that, under the terms of Section 2921.13(A)(1) and (A)(5) of the Ohio Revised Code, to knowingly make a false statement in any official proceeding and to swear to or affirm the truth of a false statement before a notary public or other person empowered to administer oaths may constitute the offense known as falsification, a misdemeanor of the first degree.

Further, Affiant saith naught.

Signature of Petitioner



Sworn to before me and subscribed in my presence this _____ day of _____, 201____.

Signature of Notary Public
My Commission Expires _____, _____.

A

§4505.10

**IN THE COURT OF COMMON PLEAS
ASHTABULA COUNTY, OHIO**

Case No. _____

Judge _____

IN THE MATTER OF A CERTIFICATE OF
TITLE FOR A MOTOR VEHICLE (§4505.10):

(Petitioner's Full Name)

**Judgment Entry Granting Petition for Court Order Directing the Clerk of this Court to Issue a
Certificate of Title for the Motor Vehicle Described Herein (Section 4505.10, O.R.C.)**

This cause was considered by the Court upon the petition/affidavit, exhibits and testimony of
_____, asking the Court to order the Ashtabula County
(Petitioner's Full Name)

Clerk of Courts Auto Title Department to issue, pursuant to Section 4505.10(A) of the Ohio Revised Code, a
motor vehicle certificate of title in Petitioner's name as true and lawful owner of the motor vehicle fully
described as follows:

Make: _____ Model: _____

Prior Title #: _____
(If available from documents or records search)

Year: _____ Color: _____ VIN #: _____
(Vehicle Identification Number)

The Court finds that Petitioner has complied with the requirements of R.C. 4505.10(A) and that the evidence is
sufficient to require the certificate of title to the described vehicle to be issued in Petitioner's name.

The Court finds the Petition to be well taken and grants the same.

The Court hereby **ORDERS** the Ashtabula County Clerk of Courts Auto Title Department to issue in
Petitioner's name a motor vehicle certificate of title for vehicle described herein. Petitioner shall present a copy
of this Order to the Clerk of Courts Auto Title Department when applying for the certificate of title.

If, at the time of the application, there appears from records of the Clerk to be any lien on the motor vehicle,
the certificate of title shall contain a statement of the lien unless the application is accompanied by proper
evidence of its extinction; all in accordance with R.C. 4505.10(A). The Clerk shall collect any applicable
application fees and taxes at the time of the application for the certificate of title is made.

Date: _____

Judge, Ashtabula County Common Pleas Court



OHIO DEPARTMENT OF PUBLIC SAFETY
BUREAU OF MOTOR VEHICLES

OHIO BMV RECORD REQUEST FORM

(Ohio Revised Code [R.C.] 4501.15, 4501.27, & 4507.53)

Complete sections 1-5 of this form and provide check or money order payable to: **Ohio Treasurer of State** for applicable fees. Return to: **Ohio Bureau of Motor Vehicles, Attn: BMV Records, P.O. Box 16520, Columbus, Ohio 43216-6520.** Disclosure of the listed information below is **REQUIRED**. Failure to complete all sections may result in this form being returned.

SECTION 1 Requesting Person - Provide <u>your</u> full name, mailing address, and choose how the results of your request should be returned.			
FULL NAME (REQUIRED)			
MAILING ADDRESS (REQUIRED)			
COMPANY NAME (If Applicable)			
STREET ADDRESS			
CITY	STATE	ZIP CODE	PHONE NUMBER
E-MAIL (If email address is illegible, invalid, or unverified, the records will be mailed to the above mailing address)			
How would you like the results of your search returned to you? Choose only one option below. If no mark is present the results will be mailed.			
<input type="checkbox"/> I would like my results emailed as provided		<input type="checkbox"/> I would like my results mailed to the address above	

SECTION 2 Select one of the following options and provide the applicable identifiers.		
OPTION 1	<input type="checkbox"/> I am requesting my driving or vehicle(s) record. (Provide your applicable identifiers below; no name required)	
OPTION 2	<input type="checkbox"/> I am requesting another person's driving or vehicle(s) record. (Provide the applicable identifiers below)	
Note: If requesting records on more than 1 person or vehicle, you may attach additional sheet(s):		<input type="checkbox"/> Check if attaching additional sheet(s)
NAME OF OTHER PERSON (If Applicable)		
OHIO DRIVER LICENSE (If Applicable)	DATE OF BIRTH (If Applicable)	SOCIAL SECURITY NUMBER*
OHIO LICENSE PLATE NUMBER (If Applicable)	VEHICLE IDENTIFICATION NUMBER (If Applicable)	OHIO TITLE NUMBER (If Applicable)
* Social Security number is not required however, to best assist in your search please provide the Ohio BMV with as many identifiers as possible.		

SECTION 3 Mark the type of Certified Ohio BMV Record(s) requested below. (\$5.00 Fee per Record)	
<input type="checkbox"/> Driving Record Abstract [302] – Provides license class, status, and previous 3 years reported convictions, suspensions, & accident entries.	<input type="checkbox"/> Vehicle Registration Record [303] – Provides vehicle owner and vehicle information.
<input type="checkbox"/> Last Known Address [405] – Provides the most recent address provided to the Ohio BMV for an individual.	<input type="checkbox"/> Vehicle Title Record – Provides title number & title status and vehicle owner, previous owner, & lien holder information.
<input type="checkbox"/> Driver License History [405A] – Provides current and past driver license information to include dates of issuance, endorsements, issuance type, & license cosigner if available.	<input type="checkbox"/> Vehicle Title Record (Historical Chain of Ownership) – Provides list of vehicles titled to an individual or list of owners of a vehicle to include issuance dates.
<input type="checkbox"/> Driving Record History [302] – Provides license class, driving status, and complete listing of reported convictions, suspensions, & accidents.	

SECTION 4

Qualification for requesting this information under R.C. 4501.27. **Check one below.**

- 1. As an **individual requesting own record.**
- 2. With written consent of other person. (**Attach the original completed, notarized, and signed BMV Notarized Written Consent form 5008**)
- 3. For use in connection with the operation of a **private toll transportation facility. (Facility name must be listed in Section 1 of this form)**
- 4. For use by any **government agency**, including any court or law enforcement agency, in carrying out its functions or any private person or entity acting on behalf of a Federal, State or Local agency in carrying out its functions.
- 5. Pursuant to an **order of a court** of this state, another state, the United States, or a political subdivision of this state or another state (a subpoena may be used instead of this form). **Attach a certified copy of the court order.**
- 6. For use in connection with matters **regarding motor vehicle or driver safety and theft**; motor vehicle emissions; motor vehicle product alterations, recalls, or advisories; performance monitoring of motor vehicles, motor vehicle parts, and dealers; motor vehicle market research activities, including, but not limited to, survey research; and removal of non-owner records from the original owner records of motor vehicle manufacturers. **Provide relevant documentation supporting your request.**
- 7. For use **specifically authorized by law** that is related to the operation of a motor vehicle or to public safety. Attach a copy of the relevant statute.
- 8. For use in connection with a civil, criminal, administrative, or arbitral proceeding in a court or agency of this state, another state, the United States, or a political subdivision of this state or another state or before a self-regulatory body, including, but not limited to, use in connection with the service of process, investigation in anticipation of litigation, or the execution or enforcement of a judgment or order (a subpoena or other court order may be used instead of this form). **Provide the court and case number, or if the case has not yet been filed, the court in which you anticipate to file.**
Full Court/Agency Name: _____ **Case No.:** _____
- 9. For use by a licensed **private investigative agency** or licensed security service for any purpose permitted under division (B) (2) of R.C. 4501.27. **Provide your agency license number:** _____
- 10. For use in the normal course of business by me as a **legitimate business** or an agent, employee, or contractor of a legitimate business, for one of the two following purposes: **(a)** To verify the accuracy of personal information submitted to the business, agent, employee, or contractor by an individual; **(b)** In case personal information submitted to the business, agent, employee, or contractor by an individual is incorrect or no longer is correct, to obtain the correct information, for the sole purpose of preventing fraud, by pursuing legal remedies against, or recovering on a debt or security interest against, the individual.
Provide your company's tax ID license number: _____
- 11. For use by an employer or by the agent or insurer of an employer to obtain or verify information relating to the holder of a **commercial driver license** or permit that is required under the "Commercial Motor Vehicle Safety Act of 1986", 100 Stat. 3207-170, 49 U.S.C. 2701, et seq., as now or hereafter amended. **If available, a minimum of 10 years of information and any medical card information will be provided.**
Provide your company's tax ID license number: _____
- 12. For use in providing notice to the owner of a towed, impounded, immobilized, or forfeited vehicle.
Provide your company's tax ID license number: _____
- 13. For use by an insurer, insurance support organization, or self-insured entity, or by an agent, employee, or contractor of that type of entity, in connection with a claims investigation activity, anti-fraud activity, rating, or underwriting.
Provide your company's tax ID license number: _____

SECTION 5

Sign and date.

Pursuant to R.C. 4501.27, I understand that if I receive personal information from the results of this request, I may not disclose that information except as authorized under R.C. 4501.27 and that if I disclose any personal information, I must keep for a period of five years a record that identifies each person or entity that receives any of the personal information and the permitted purpose for which the information is to be used, and I must make all such records available to the Registrar of Motor Vehicles upon request. I understand that any unauthorized disclosure may result in civil penalties and fines.

I hereby certify that all of the information contained on this form is true and accurate to the best of my knowledge and belief. I understand that providing false information may constitute a criminal offense of falsification with a maximum penalty of 6 months in jail and a \$1000 fine.

SIGNATURE (REQUIRED)

DATE

X



OHIO DEPARTMENT OF PUBLIC SAFETY
BUREAU OF MOTOR VEHICLES

APPLICATION(S) FOR CERTIFICATE OF TITLE TO A MOTOR VEHICLE

(Type or Print in Ink)

CHECK TYPE OF APPLICATION(S) Fee of \$5.00 for failure to apply for title within 30 days of assignment.

Form with fields for COUNTY, PRIMARY APPLICANT'S NAME, SSN / EIN, PRIMARY APPLICANT'S ADDRESS, SECONDARY APPLICANT'S NAME, SSN / EIN, and SECONDARY APPLICANT'S ADDRESS.

Hereby declares under penalty of perjury that he / she is the lawful (owner / purchaser / lien holder) of the following described motor vehicle and hereby makes application for the following:

Section for ORIGINAL CERTIFICATE OF TITLE. Includes fields for Evidence of ownership, MCO, Previous Title No., Registration, etc., and Applicant acquired said motor vehicle by (state how acquired) from: Name of Previous Owner, Address of Previous Owner, and Is Seller a Minor? Yes/No.

Section for DUPLICATE CERTIFICATE OF TITLE. Includes fields for Applicant states that Certificate of Title Number has been lost, stolen, destroyed; that said motor vehicle has not been sold or disposed of except as stated below; The vehicle is in the possession of residing at; and that if said Certificate of Title be hereby recovered by this applicant he will deliver same to the Clerk of Courts for cancellation.

Section for REPLACEMENT CERTIFICATE OF TITLE for Certificate of Title Number

Section for MEMORANDUM CERTIFICATE OF TITLE for Certificate of Title Number

Section for SALVAGE CERTIFICATE OF TITLE. Applicant states that the original Certificate of Title Number has been surrendered to the Clerk of Courts.

Table with 3 columns: YEAR, BODY TYPE, PURCHASE PRICE, VIN, MAKE, TRADE IN AMOUNT, MODEL, CONVERSION, SALES / USE TAX, SALES CREDIT AMOUNT.

CONDITION OF VEHICLE (Check only one) GOOD FAIR POOR WRECKED

TAX EXEMPTION YES REASON

Warning: You are required by law to state the true selling price. A false statement is in violation of section 2921.13 of the Ohio Revised Code and is punishable by six months imprisonment and a fine of up to one thousand dollars or both.

Applicant's signature X Is Applicant a Minor? Yes/No Sworn to and subscribed in my presence this day of 20 in County, State of

(Notary Seal) My commission expires

Signature of Notary Public or other Authorized Officer by law



OHIO DEPARTMENT OF PUBLIC SAFETY
BUREAU OF MOTOR VEHICLES

UNCLAIMED MOTOR VEHICLE AFFIDAVIT
Section 4505.101 of the Ohio Revised Code (R.C.)

The purpose of the affidavit is to affirm that the requirements of section 4505.101 of the R.C. have been satisfied in order to obtain a certificate of title for an unclaimed motor vehicle with a vehicle value less than three thousand five hundred dollars (\$3500).

BUSINESS NAME OF REPAIR GARAGE / PLACE OF STORAGE OR TOWING SERVICE / STORAGE FACILITY		
BUSINESS STREET ADDRESS	P.O. BOX	COUNTY
CITY	STATE	ZIP CODE
BUSINESS OWNER / AUTHORIZED AGENT NAME	BUSINESS TELEPHONE	ALTERNATIVE TELEPHONE

VEHICLE INFORMATION *The owner's information as identified from the search of the records of the Bureau of Motor Vehicles (BMV)*

OWNER'S NAME ON TITLE	OWNER'S ADDRESS		
LIENHOLDER'S NAME ON TITLE <i>(if applicable)</i>	LIENHOLDER'S ADDRESS		
VEHICLE IDENTIFICATION NUMBER (VIN)	YEAR	MAKE	MODEL

VEHICLE VALUE *(must be less than \$3500 to use this affidavit)*

Wholesale Value <i>(as provided in a vehicle valuation guide recognized by the motor vehicle industry)</i>	(A) \$
Estimated cost of repairs to restore vehicle to wholesale value	(B) \$
Cost of agreed upon repairs	(C) \$
VEHICLE VALUE	(A) - (B) - (C) = \$
Towing fees*	(1) \$
Storage fees* <i>(only for the period of time the vehicle was stored without payment)</i>	(2) \$
AMOUNT PAID TO THE CLERK	VEHICLE VALUE - (1) - (2) = \$

* Maximum fees for Towing Services, see page 2 of the affidavit.

CHECK ONE BOX IN SECTION A OR B AND COMPLETE REQUIRED INFORMATION

SECTION A - REPAIR GARAGE / PLACE OF STORAGE *(with an agreement)*

A motor vehicle has been left unclaimed for 15 days or more after the completion of a requested repair or agreed term of storage.

<input type="checkbox"/> Repair garage with a repair agreement	<input type="checkbox"/> Place of Storage with a storage agreement	
DATE OF COMPLETED REPAIR / TERM OF STORAGE	DATE CERTIFIED MAIL SENT	DATE OF SIGNED RECEIPT OR UNDELIVERABLE NOTICE

SECTION B FOR TOWING SERVICE / STORAGE FACILITY UNDER AUTHORITY OF SECTION R.C. 4513.601

(must include copies of notices and certified returned mail receipts)

<input type="checkbox"/> Towing Service that removed the vehicle under division (B) of section R.C. 4513.601.	<input type="checkbox"/> Storage Facility where a for-hire motor carrier delivered a motor vehicle under section R.C. 4513.601.
DATE VEHICLE WAS DROPPED OFF / TOWED	DATE OF 1ST NOTICE <i>(within 5 business days of received BMV records search)</i>
DATE OF 2ND NOTICE <i>(30 days after 1st notice)</i>	DATE OF 3RD NOTICE <i>(45 days after 1st notice)</i>
DATES OF SIGNED RECEIPTS OR UNDELIVERABLE NOTICES	

UNLESS OTHERWISE SPECIFIED, DAYS ARE EQUAL TO CALENDAR DAYS.

By completing this form, I am hereby affirming that **ALL of the requirements** of sections 4505.101 and/or 4513.601 of the R.C. have been met and I attest that all the information contained on this form is true and accurate. I understand that providing false information may constitute a criminal offense of falsification under section 2921.13 of the R.C. and is a misdemeanor of the first degree.

SIGNATURE OF BUSINESS OWNER / AUTHORIZED AGENT X	DATE OF APPLICATION
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Notary

Sworn to and subscribed in my presence this _____ day of _____, 20____ in _____ County, State of _____.

(Notary Seal)

X _____ My commission expires _____

Signature of Notary Public or other Authorized Officer by law

ADDITIONAL DOCUMENTATION MAY BE REQUIRED UPON REQUEST OF THE CLERK OF COURTS.

THE ACCEPTANCE OF PRESENTED DOCUMENTATION FOR THE ISSUANCE OF A TITLE IS AT THE DISCRETION OF THE CLERK.

FEES

The following storage and tow removal fees for Towing Services are as is, until such time that rules have been established by the Public Utilities Commission of Ohio (PUCO).

REMOVAL OF VEHICLE	
Maximum fee	\$ 129
Maximum fee for vehicles that exceed 10,000 lbs. (mfg. GVW*)	\$ 216

STORAGE OF VEHICLE	
Maximum fee per 24 hour period	\$ 17
Maximum fee for vehicles that exceed 10,000 lbs. (mfg. GVW*) per 24 hour period	\$ 29

*Manufacturer's Gross Vehicle Weight



STATE OF OHIO
PAWNBROKER AFFIDAVIT (R.C. 4505.102)

PAWNBROKER NAME		LICENSE NUMBER	
STREET ADDRESS		STATE	ZIP CODE
CITY		YEAR AND MAKE	
ITEM PLEDGED			
PLEDGOR (NAME)			
STREET ADDRESS		STATE	ZIP CODE
CITY		VEHICLE IDENTIFICATION NUMBER	
CERTIFICATE OF TITLE NUMBER			

I am a pawnbroker or agent of a pawnbroker who is licensed under the Chapter 4727. of the Ohio Revised Code (R.C.) and have made a loan to the owner of a motor vehicle, watercraft, or outboard motor, and the security for the loan is the motor vehicle, watercraft, or outboard motor. The motor vehicle, watercraft or outboard motor and the certificate of title to that item are in my possession. The owner of the motor vehicle, watercraft, or outboard motor failed to redeem the pledged motor vehicle, watercraft, or outboard motor or pay interest on the loan for which the item was pledged within two months from the date of the loan or the date on which the last interest payment was due. I have notified the owner of the motor vehicle, watercraft, or outboard motor by mail, with proof of mailing required under the existing Pawnbroker Law and the owner has failed to redeem the item within the 30-day period required by existing law.

X

Pawnbroker / Agent's Printed Name _____ Pawnbroker / Agent's Signature _____

Notary: Sworn to and subscribed in my presence this _____ day of _____, 20____ in _____ County, State of _____.

(Notary Seal)

X Signature of Notary Public or other Authorized Officer by law _____ My commission expires _____

BMV 3809 3/20 [760-1503]

IN THE COURT OF COMMON PLEAS
ASHTABULA COUNTY, OHIO

Name of Plaintiff – Manufactured Home Operator

Case No. _____

VS.

Judge _____

Name of Defendant(s)

**Motion and Precipe for Writ of
Execution on Abandoned
Manufactured Home
R.C. §§ 1923.12, 1923.13(B)**

Now comes Plaintiff - Manufactured Home Park Operator who requests a writ of execution per R.C. § 1923.13(B), and says:

1. On the date shown in paragraph 2 the court granted judgment under R.C. § 1923.09 or 1923.11 evicting the resident, or estate thereof, from Plaintiff’s manufactured home park. The manufactured home / recreational vehicle (MH / RV) described on the **attached, current title certificate (must be a certified copy)** remains abandoned or left unoccupied on the premises described in the complaint.

*Yr: _____ *Mfr.: _____

*Address/Location: _____

2. The court granted judgment of eviction _____, 201____, more than 3 days later, on _____, 201____, the undersigned park operator served the notice, a copy of which is attached and in the form prescribed by R.C. § 1923.12(B), to the owner(s) of said MH / RV by (check one*) ordinary mail to the last known address of the owner(s) personal delivery to the owner(s). Now, more than 14 days following service of the notice (at least 17 days following eviction), the MH / RV remains abandoned or left unoccupied on the premises.

3. The undersigned park operator searched the appropriate public records and made reasonably diligent inquiries to discover all interest holders in said MH/RV, who are shown on the attached certificate of title to said MH/RV and the defendant(s)/tenant(s) named in the complaint. The name and last known address of any interest holder, if any, not shown on the title is shown on the attached supplement.

4. The following item(s) of personal property has(ve) been abandoned on the premises shown in the complaint. _____

D

§1923.12

The following has(ve) right, title, or interest in said personal property: MH/RV title holder, and / or

Name	Last Known Address	Nature of Interest in Personal Property
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5. *State which, if any, of the following are deceased. If so, state whether a probate estate is open and in which county. (circle answer)

Tenant:	not deceased	deceased	Probate estate open: Yes, in _____ County.	No
MH/RV owner:	not deceased	deceased	Probate estate open: Yes, in _____ County.	No
Pers. prop. owner:	not deceased	deceased	Probate estate open: Yes, in _____ County.	No

6. The value of the MH / RV is

\$0 to \$2,999 (documentation is attached) \$3,000 or more Unknown

7. The undersigned park operator has reviewed the above and certifies that all responses are complete and accurate.

Plaintiff / Park Operator signature

Attorney for Plaintiff (if filed by attorney)

Email (attorney email if filed by attorney)

Attorney mailing address (if filed by attorney)

City/State

Phone

**IN THE COURT OF COMMON PLEAS
ASHTABULA COUNTY, OHIO**

Name of Plaintiff – Manufactured Home Operator

Case No. _____

VS.

Judge _____

Name of Defendant(s)

To the sheriff of Ashtabula County, or To any authorized bailiff of the Ashtabula County Court of Common Pleas:

Whereas, in a certain action for eviction of a resident or a resident's estate from the following described residential premises of a manufactured home park on which the following described manufactured home, mobile home, or recreational vehicle is located, to wit:

_____,
lately tried before this court, wherein _____ was plaintiff, and
_____ was defendant, _____ judgment was
rendered on the _____ day of _____, _____, that the
plaintiff have restitution of the premises and also that the plaintiff recover costs in the sum of
_____. You therefore are hereby authorized to cause the defendant to be removed
from the residential premises, if necessary. Also, you are to levy of the goods and chattels of the
defendant, and make the costs previously mentioned and all accruing costs, and of this writ make
legal service and due return.

Further, you are authorized to cause the manufactured home, mobile home, or recreational vehicle,
and all personal property on the residential premises, to be, at your option, either (1) removed from
the manufactured home park and, if necessary, moved to a storage facility of your choice or (2)
retained at their current location on the residential premises, until they are disposed of in a manner
authorized by this writ or the law of this state.

If the manufactured home, mobile home, or recreational vehicle has been abandoned by the
defendant and the requirements of section 1923.12 of the Revised Code have been satisfied, you are
hereby authorized to cause the sale of the home or vehicle and personal property in the home or
vehicle in accordance with division (B)(3) of section 1923.14 of the Revised Code. A search of
appropriate public records or other reasonably diligent inquiries reveals the following persons,
whose last known addresses are listed next to their names, may continue to have an outstanding
right, title, or interest in the home or vehicle: _____

D

§1923.12

In addition, the following persons, whose last known addresses are listed next to their names, may continue to have an outstanding right, title, or interest in certain personal property left in the home and listed next to their names: _____

If you are unable to sell the manufactured home, mobile home, or recreational vehicle due to a want of bidders, after it is offered for sale on two occasions, you are hereby commanded to cause the presentation of this writ to a clerk of the court of common pleas for the issuance of a certificate of title transferring the title of the home or vehicle to the plaintiff, free and clear of all security interests, liens, and encumbrances, in accordance with division (B)(3) of section 1923.14 of the Revised Code.

If the manufactured home, mobile home, or recreational vehicle has been so abandoned and has a value of less than three thousand dollars and if the requirements of section 1923.12 of the Revised Code have been satisfied, you are hereby authorized either to cause the sale or destruction of the home or vehicle, or to cause the presentation of this writ to a clerk of the court of common pleas for the issuance of a certificate of title transferring the title of the home or vehicle to the plaintiff, free and clear of all security interests, liens, and encumbrances, in accordance with division (B)(4) of section 1923.14 of the Revised Code.

Upon this writ's presentation by the levying officer to a clerk of the court of common pleas under the circumstances described in either of the two preceding paragraphs and in accordance with division (B)(3) or (4) of section 1923.14 of the Revised Code, as applicable, the clerk is hereby commanded to issue a certificate of title transferring the title of the manufactured home, mobile home, or recreational vehicle to the plaintiff, free and clear of all security interests, liens, and encumbrances, in the manner prescribed in section 4505.10 of the Revised Code.

Date: _____

Judge, Ashtabula County Common Pleas Court